

Damers First School

Parent/Carer Acceptable Use Agreement

Digital technologies have become integral to the lives of children and young people, both within schools and outside school. These technologies provide powerful tools, which open up new opportunities for everyone. They can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe internet access at all times.

This Acceptable Use Agreement is intended to ensure:

- that young people will be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- that school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.
- that parents and carers are aware of the importance of online safety and are involved in the education and guidance of young people with regard to their online behaviour.

The school will try to ensure that pupils will have good access to digital technologies to enhance their learning and will, in return, expect the pupils to agree to be responsible users. A copy of the Pupil Acceptable Use Policy is overleaf, so that parents/carers will be aware of the school expectations of the young people in their care.

Parents are requested to sign the '**Parent/Carer Acceptable Use Agreement**' section of the Consent Form to show their support in this important aspect of the school's work and agree with the following:

- I give permission for my son/daughter to have access to the internet and to ICT systems at Damers First School.
- *For Years F, 1 & 2* - I understand that the school has discussed the Acceptable Use Agreement with my son/daughter and that they have received, or will receive, online safety education to help them understand the importance of the safe use of technology and the internet, both in and out of school.
- *For Years 3 & 4* - I know that my son/daughter has signed an Acceptable Use Agreement and has received, or will receive, online safety education to help them understand the importance of safe use of technology and the internet, both in and out of school.
- I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and ICT systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.
- I understand that my son's/daughter's activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.
- I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's online safety.

Pupil Acceptable Use Policy Agreement

(This AUP will be read to the class by the teacher and explained in a way that is accessible to every pupil.)

This Acceptable Use Policy is intended to ensure:

- that young people will be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- that school ICT systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.
- The school will try to ensure that pupils will have good access to ICT to enhance their learning and will, in return, expect the pupils to agree to be responsible users.

Acceptable Use Policy Agreement

I understand that I must use school ICT systems in a responsible way, to ensure that there is no risk to my safety or to the safety and security of the ICT systems and other users.

For my own personal safety:

- I understand that the school will monitor what I look at on the computers.
- I will treat my username and password like my toothbrush – I will not share it, nor will I try to use any other person's username and password.
- I will be aware of "stranger danger", when I am communicating on-line.
- I will not share personal information about myself or others when on-line (e.g. name or address).
- I will not arrange to meet people I have met online, out of school.
- I will immediately report anything unpleasant that I see on the computers to an adult in school.

I understand that everyone has equal rights to use technology as a resource and:

- I understand that the school ICT systems are here to help me learn and not for playing games.
- I will not try to download programs or games.
- I will not use the school ICT systems for on-line gaming, Internet shopping, file sharing, or video broadcasting (eg YouTube).

I will act as I expect others to act toward me:

- I will only alter my own work and not the work of others.
- I will be always be polite when talking to others online.
- I will always ask permission before taking a picture of someone.

I recognise that the school has a responsibility to maintain the security and integrity of the technology it offers me and to ensure the smooth running of the school:

- I will not use my own tablet or mobile phone in school.
- I will not attempt to bypass the school's filtering systems.
- I will immediately report any equipment that has been damaged or is faulty.
- I will not install or attempt to install programmes of any type on a machine, or store programmes on a computer, nor will I try to alter computer settings.
- I will only use chat and social networking sites with permission and at the times that are allowed.

I understand that I am responsible for my actions, both in and out of school:

- I understand that if I don't follow the rules in this Acceptable Use Policy Agreement the school may decide to take away access to the school network and internet.